



PROGRAM TERMS & CONDITIONS

Reynolds Driver Education is an ODOT approved, public provider. We operate net zero, meaning we use the funds we collect to cover our cost of operation. This course does not provide high school or college credits.

ENROLLMENT ELIGIBILITY

- Out-of-district students must submit a lottery request on our website and be selected for enrollment.
- Applicants must possess a valid Oregon instruction permit to enroll.
- Applicants must be currently enrolled in high school and under age 18 at the time of enrollment.
- Applicants must have a parent who can supervise student driving practice during the course, in a vehicle we do not provide. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent supervision of driving practice.)*

COURSE REQUIREMENTS FOR COMPLETION

- Student & parent attendance of a 3-hour orientation class is required for the course session the student will be participating. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent attendance at orientation)*
- 10, 3-hour classes are offered in addition to orientation. 30 hours of classroom instruction is required.
- 6 behind the wheel driving lessons are required. Each lesson includes 1+ hour driving instruction & 1+ hour observing a student partner's driving instruction.
- At home student study, projects, and a minimum of 5 hours parent supervised driving practice must occur during the course. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent supervision of driving practice.)*
- All assessments must be passed at 80% or higher.

DMV TEST WAIVER FOR DRIVER LICENSE APPLICANTS

Students who complete driver education PRIOR to turning age 18 will be given test waiver at the DMV when applying for a license. Students who turn age 18 PRIOR to completing driver education will NOT be given test waiver at the DMV when applying for a license. Another driving test will be required by the DMV or third-party testing service (not this program).

ENROLLMENT WINDOWS

We are offering open enrollment windows to Reynolds students prior to the start of a course session. Enrollment windows will remain open for one month or until the course session is full, whichever comes first. When enrollment windows close with available space, we will select out-of-district students from our lottery pool to offer the course.

During open enrollment windows, completed applications will be accepted with payment in the form of cash, check, or money order. Checks should be made out to "Reynolds School District" and on the memo line indicate "DE/ (student's first & last name)," for example: memo DE/ JOHN DOE. After applying, we will reach out by phone and email to plan and coordinate. It is important when applying for a course session, that potential schedule conflicts and other commitments are resolved. Students must be fully able and willing to attend all classes, driving lessons, complete coursework; and immediately notify us of any medical conditions that could interfere with programming. Foreknowledge and responsible planning allow us to provide ideal services and support program completion.

ADDITIONAL FEES

Additional fees can be avoided by practicing good communication, careful planning, and using the course syllabus provided at orientation to keep up with coursework. We provide reminders both in the classroom and during behind the wheel lessons.

When students are unprepared, we will charge additional fees to compensate for our instructor's time. Some common examples include:

- Missing/ halting a driving lesson for non-health related causes.
- Late (beyond 10 minutes) or cancellation without notice (no call no show) to a driving lesson. With exception of illness & medical emergencies, we need 24 hours of notice of a cancellation for driving lessons. Being late without pre-planning & notice disrupts instructor time schedules and impacts other students and their families.
- Student arrives for a driving lesson without permit, proper attire, or required assignments.
- Each student is allotted one opportunity to re-do a driving lesson or final test drive at no additional cost. A second additional driving lesson or test drive, and each subsequent one, will cost an additional \$75.

Course completion credentials will not be offered until all outstanding fees have been paid and all program requirements satisfied.

WITHDRAWALS, DISMISSALS, & REFUNDS

- **We cannot guarantee placement in a future course session if you withdraw after enrollment. To be eligible for a withdrawal refund, you must provide us at least 48 hours' notice prior to the orientation, in the course session you had originally enrolled.**
- If the parent & teen orientation is missed, we cannot offer a refund. We will charge an additional fee of \$90 if we are able to offer an alternative orientation option and you agree to attend.
- Course completion is jeopardized when a student misses the first class or the first driving lesson. Dismissal without refund may result. State requirements dictate the timing of these activities. Exception may be made for approved medical emergencies. We will work with you if there is opportunity to continue in the course, but this will require an additional fee of \$90.
- Dismissal without refund will occur when a student comes to a classroom module or driving lesson appearing under the influence of drugs or alcohol. Parents will be contacted for pick up.
- Dismissal without refund will occur when a student's immature or disruptive behavior in the car or classroom continues following redirection, and after parents have already been contacted.
- Dismissal without refund will occur if fighting takes place.
- Dismissal without refund will occur when the student misses a planned driving lesson or classroom module for a third time.
- Dismissal without refund will occur when the student fails to complete the course within 180 days.

DISCLAIMER

Students with an instruction permit are restricted by law from driving unsupervised. You are responsible for your own auto insurance on your vehicles. Please direct questions regarding your limits of coverage to your insurance provider. Reynolds School District maintains insurance coverage on all their vehicles.

Course alerts & updates on inclement weather closures will be posted to our website's COURSE INFO/ ALERTS page.

<https://www.reynoldsdrievered.com/courseinfo.html.com>

Program Manager

Mark Holliday

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DRIVER ED APPLICATION



PLEASE PRINT CLEARLY. **HIGH SCHOOL ATTENDING:**

STUDENT LEGAL NAME: FIRST MIDDLE LAST
ADDRESS: STREET UNIT/APT# CITY ZIP CODE 97

FOR OFFICE USE ONLY

\$ _____ / ____ / ____
AMT REC'D: DATE:
CHECK # RECEIPT #
SNAP/ TANF/ DHS ELIGIBILITY

CHECK WHICH THE STUDENT HAS:

PERMIT _____ LICENSE _____
(REQUIRED): _____ ISSUED: _____ / ____ / ____ EXPIRES: _____ AGE: _____ / ____ / ____
TEXT? Y N
STUDENT PHONE: _____ CIRCLE: _____ STUDENT EMAIL: _____ PREFERRED NAME _____

PARENT NAME/ EMERGENCY CONTACT: _____ PARENT/ EMERGENCY PHONE: _____ TEXT? Y N
CIRCLE: _____ PARENT EMAIL: _____

AMOUNT TO PAY:

- IF YOU WILL NOT OBTAIN A DRIVER LICENSE UNTIL AFTER COURSE COMPLETION - AND - YOU WILL STILL BE UNDER AGE 18, **PAY \$350.**
- IF YOU ALSO QUALIFY FOR SNAP, TANF, OR ARE IN DHS CARE AND YOU HAVE PROOF, **PAY \$275.**
- IF YOU ALREADY HAVE A DRIVER LICENSE - OR - WILL COMPLETE THE COURSE AFTER TURNING AGE 18, **PAY \$560.**

WE, THE PARENT & STUDENT, HAVE BEEN PROVIDED, READ, AND AGREE TO THE PROGRAM TERMS AND CONDITIONS.

STUDENT SIGNATURE: _____ DATE: ____ / ____ / ____
PARENT SIGNATURE: _____ DATE: ____ / ____ / ____



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