



## PROGRAM TERMS & CONDITIONS

Reynolds Driver Education is an ODOT approved, public provider. We operate net zero, meaning we use the funds we collect to cover our cost of operation. This course does not provide high school or college credits.

### ENROLLMENT ELIGIBILITY

- Students must be age 15-17 to enroll.
- Students must possess a valid Oregon instruction permit to enroll and participate.
- Students must be attending Reynolds High School/ R.L.A. – OR – be a high school student residing in the following area: 97060, 97080, 97089, or the easternmost reaches of Multnomah & Clackamas counties including Corbett, Boring, and Sandy.
- Students must have a parent who can supervise their driving practice during the course, in a vehicle we do not provide. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for a parent.)* This practice is in addition to our driving lessons with an instructor in our cars.

### COURSE COMPLETION REQUIREMENTS

- Student & parent attendance of a 3-hour orientation class is required for the course session the student will be participating. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent attendance at orientation)*
- 10, 3-hour student classes are offered in addition to orientation. 30 hours of classroom instruction is required.
- 6 behind the wheel driving lessons are required. Each lesson includes 1+ hour driving instruction & 1+ hour observing a student partner's driving instruction.
- At home student study, assignments, and a minimum of 5 hours parent supervised driving practice must occur during the course. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent supervision of driving practice.)*
- All assessments must be passed at 80% or higher. If a final assessment is not passed, we will offer to re-assess at a future time. After a third attempt has not achieved a passing score, the course will be considered failed, and a refund will not be possible.
- With exception of approved medical or family hardship, course completion cannot extend beyond 180 days from the orientation date.

### DMV TEST WAIVER FOR DRIVER LICENSE APPLICANTS

Students who complete driver education PRIOR to turning age 18 will be eligible for DMV test waiver when applying for a driver license. Completion of driver education does not bestow driving privileges. A driver license does.

### ADDITIONAL FEES

**Additional fees can be avoided through careful planning and good communication.** A course syllabus will be provided at orientation to aid in planning and promote parent monitoring of student progress.

When students fail to arrive on-time and prepared for classes and driving lessons, it can adversely affect instructor schedules; other students' and their families' plans; program operational cost; planned completion; and risks non-compliance with state administrative rules. When we encounter these occurrences, we charge additional fees to cover our additional cost in resolving them. When the program manager is unable to resolve issues with state compliance, we may have to dismiss the student without a refund and terminate future services. With a few exceptions, our additional fee increments are: \$30 for first occurrences, \$60 for second occurrences, and dismissal without a refund after a third occurrence.

If additional driving lessons are needed for completion, AND WE CAN accommodate, the first additional driving lesson will be of NO CHARGE. The second additional driving lesson needed will be an additional \$75 fee. If the Parent & Teen Orientation Class is missed by either or both the student & parent, AND WE CAN accommodate a second orientation option, there will be an additional \$100 fee. If a second orientation option that would suit your needs is not available, dismissal without a refund will result. If a student turns age 18 prior to course completion - OR - obtains a driver license prior to course completion - OR - a student previously failed in another driver education course: an additional \$210 fee will result.

**Some common examples requiring additional fees include:**

- Missing the first class, a prerequisite for the first driving lesson.
- Missing the first driving lesson.
- Missing/ halting of a driving lesson or class for non-health related causes.
- Beyond 10 minutes late without prior arrangements made OR cancellation without notice (no call, no show) to a driving lesson OR class. With exception of illness & medical emergencies, we need 24 hours of notice of a cancellation.
- Student arrives for a driving lesson without a permit, proper attire, or required assignments (supervised driving practice).
- Classroom assignments have not been completed and submitted by the final class, Class #10. This will result in an additional \$30 fee.

Course completion credentials will not be offered until all outstanding fees have been paid and all program requirements satisfied.

DISMISSALS – (involuntarily dismissed without a refund)

**Dismissals can be avoided through careful planning and good communication.** Most dismissals are born out of compliance issues with state rules. State rules identify how driver education is to be administered. When students or parents fail to follow the program as planned, or fail to communicate issues in advance, it jeopardizes the ability for the student to continue with successful course completion. The program manager is responsible for adherence to all state rules and laws. They will assist you through successful course completion.

**Causes for dismissal may include, but are not limited to:**

- Missing Parent & Teen Orientation and a second orientation that would suit your needs is not available.
- Course completion is jeopardized when a student misses the first class or the first driving lesson. State rules identify the timing of these activities. Exception may be made for approved medical emergencies. We will work with you if there is opportunity to continue in the course, but this will require an additional fee to resolve. If we are unable to resolve the compliance issue, dismissal will result.
- Dismissal will result when a student comes to a class or driving lesson appearing to an instructor to be under the influence of drugs or alcohol. Parents will be contacted for pick up.
- Dismissal will result when a student's behavior in the car or classroom is creating an unsafe environment by: refusal to follow instructor directions, causing major disruption, threatening or harmful to self or others, OR significantly interferes with program operations.
- Dismissal will result when the student misses a planned driving lesson or class for a third time.
- Dismissal will result when the student fails to complete the course within 180 days of the orientation date.
- Dismissal will result when the student fails the final assessment (in-car or class) for a third time.

REFUNDS

**To be eligible for a FULL REFUND, you must inform the program manager you are voluntarily withdrawing at least 48 hours prior to the date of Parent & Teen Orientation Class. After that time, a full refund is not possible. Partial refund requests will be held at the discretion of the program manager and measured against program cost. We do not guarantee refunds following the first date of service delivery.**

Refund checks are processed once per month and mailed. Please allow a few weeks to receive refunds.

## PRIVACY

We value your privacy. Unless legally compelled, we will not share your contact information with third parties. In accordance with state regulations, we provide completion records to the Oregon Dept. of Transportation, Transportation Safety Division.

## DISCLAIMERS

Students with an instruction permit are restricted by law from driving unsupervised. Other laws also apply.

You are responsible for auto insurance on your vehicles. Please direct questions regarding the limits of your coverage to your insurance provider. Reynolds School District maintains insurance coverage on all our program vehicles.

Unforeseen circumstances can cause a change in the planned schedule. Please re-check our website's COURSE SESSIONS page for updates:

<https://www.ReynoldsDriverEd.com/CourseSessions.html>

*Welcome parents and students!*

*We are pleased you recognize the value of driver education. Did you know in 2018, the Oregon Dept. of Transportation reported 91% of teen driver collisions involved teens who did not complete driver education! With support from your parents, we will teach you how you can prevent driver risk and adopt safe driving habits for life!*

*I will be reaching out to parents by phone several weeks prior to Parent Teen Orientation, to schedule driving lessons. Please keep an eye on your email inbox and junk folder as I will be sending you pertinent info so you can prepare for the course.*

*If you haven't already, please make arrangements to be available and attend orientation and all classes. We are motivated to helping you achieve successful course completion! Stay safe out there.*

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