

PROGRAM TERMS & CONDITIONS

Reynolds Driver Education is an ODOT approved, public provider. We operate net zero, meaning we use the funds we collect to cover our cost of operation. This course does not provide high school or college credits.

ENROLLMENT ELIGIBILITY

- Students must be age 15-17 to enroll.
- Students must possess a valid Oregon instruction permit to enroll and participate.
- **Attend Reynolds High School/ RLA – OR – be** a high school student **residing in:** 97060 (Troutdale), 97019(Corbett), 97080(East Gresham), 97009(Boring), 97089(Damascus), 97055(Sandy), 97011(Brightwood), 97067(Welches), 97049(Rhododendron), 97022(Eagle Creek), 97023(Estacada).
- Students must have a parent who can supervise their driving practice during the course, in a vehicle we do not provide. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for a parent.)* This practice is in addition to our driving lessons with an instructor in our cars.

COURSE COMPLETION REQUIREMENTS

- Student & parent attendance of a 3-hour orientation class is required for the course session the student will be participating. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent attendance at orientation)*
- 10, 3-hour student classes are offered in addition to orientation. 30 hours of classroom instruction is required.
- 6 behind the wheel driving lessons are required. Each lesson includes 1+ hour driving instruction & 1+ hour observing a student partner's driving instruction.
- At home student study, assignments, and a minimum of 5 hours parent supervised driving practice must occur during the course. *(A supportive adult mentor age 21+ with a valid driver license for at least 3 years may substitute for parent supervision of driving practice.)*
- All assessments must be passed at 80% or higher.
- With exception of approved medical or family hardship, course completion cannot extend beyond 180 days from the orientation date. No course can be completed in fewer than 35 days.

DMV TEST WAIVER FOR DRIVER LICENSE APPLICANTS

Students who complete driver education PRIOR to turning age 18 will be eligible for DMV test waiver when applying for a driver license. Driver Ed completion does not bestow driving privileges; a driver license does.

ADDITIONAL FEES

Additional fees can be avoided through careful planning and good communication. A course syllabus will be provided at orientation to aid in planning and promote parent monitoring of student progress.

When students fail to arrive on-time and prepared for classes and driving lessons, it can adversely affect instructor schedules; other students' and their families' plans; program operational cost; planned completion; and compliance with state administrative rules. These occurrences require additional fees to cover our additional cost, and when state rules are not met with compliance, dismissal without a refund will occur. With few exceptions, our additional fee increments are: \$30 for first time fees, \$75 for second occurrences, and dismissal without a refund if issues persist.

If a student requires one additional driving lesson, there will be NO ADDITIONAL CHARGE. The second additional driving lesson needed will be an additional \$75 fee and is contingent upon instructor availability.

If the Parent & Teen Orientation Class is missed by either the student or parent/mentor, the program manager will attempt follow up. Attendance of a make-up orientation class will cost of an additional \$100. In the event a make-up orientation class is not possible, dismissal without a refund will occur.

If a student turns age 18 prior to course completion - OR - obtains a driver license prior to course completion - OR - a student previously failed in another driver education course: an additional \$210 fee will result.

Common examples requiring additional fees include:

- Missing/ halting of a driving lesson or class for non-health related causes.
- Beyond 10 minutes late without prior arrangements made -OR- cancellation without notice (no call, no show) to a driving lesson OR class. With exception of illness & medical emergencies, we need 24 hours of notice of a cancellation.
- Student arrives for a driving lesson without a permit, proper attire, or required assignments (supervised driving practice).
- Classroom assignments have not been completed and submitted by Class #10.

Course completion credentials will not be offered until all outstanding fees have been paid and all program requirements satisfied.

DISMISSALS – (involuntarily dismissed without a refund, course incomplete)

Dismissals can be avoided through careful planning and good communication. Most dismissals result from compliance issues with state rules. State rules identify how driver education is to be administered. When students or parents fail to follow the program as planned, and/or fail to communicate issues in advance, it jeopardizes the ability for the student to continue with successful course completion. Contact the program manager for assistance when needed. The program manager will consider the cause for dismissal before permitting a dismissed student to re-take the course. With the program manager's approval to restart, tuition must be re-paid for the new course.

Dismissal will result when the:

- Parent & Teen Orientation Class is missed, and a make-up orientation class is not possible.
- Student misses Class #1 or the first driving lesson. State rules identify the timing of these activities. Exception may be made for **approved** medical emergencies. An additional fee will be due if there is opportunity to reschedule and continue in the course.
- Student misses a planned driving lesson or class for a third time.
- Student fails to complete the course within 180 days of the Orientation Class date.
- Student comes to a class or driving lesson appearing to an instructor to be under the influence of drugs or alcohol. Parents will be contacted for pick up.
- Student's behavior in the car or classroom is creating an unsafe environment by: refusal to follow instructor directions, causing major disruption, threatening or harmful to self or others, OR significantly interferes with program operations.
- Program manager determines a student is too significant of a hazard on the road and driver education will not be successful.

COURSE FAILURE/ RETAKES

The course is considered failed when the student has completed at least 30 hours of classroom instruction and at least 6 driving lessons but has not achieved passing scores. Multiple versions of the final assessment exist in the classroom and behind the wheel. It is possible for students to re-take a final assessment, but they are not permitted to re-take the same version of a final assessment.

If a student fails the course and wishes to re-take it, they will be required to:

- Submit a letter to the program manager identifying the causes of their previous course failure and a plan for successful completion.



- Submit a parent/mentor supervised driving practice log showing at least 25 more hours of practice driving since the failed course. The practice must span no less than three months.
- Re-apply during open enrollment windows and pay tuition price plus an additional \$210 fee.

REFUNDS

To be eligible for a FULL REFUND, you must inform the program manager you are voluntarily withdrawing at least 48 hours prior to the date of Parent & Teen Orientation Class. Beyond this time, we cannot guarantee refunds.

Refund checks are processed once per month and mailed. Please allow about a month to receive refunds.

PRIVACY

We value your privacy. Unless legally compelled, we will not share your contact information with third parties. In accordance with state regulations, we provide student records to the Oregon Dept. of Transportation.

DISCLAIMERS

Driving and driving instruction activity entails known and unanticipated risks, which could result in physical or emotional injury, paralysis or death, as well as damage to property or to third parties. Such risks simply cannot be eliminated without jeopardizing the essential qualities of the activity.

Students with an instruction permit are restricted by law from driving unsupervised. Other laws apply.

You are responsible for auto insurance on your vehicles. Please direct questions regarding the limits of your coverage to your insurance provider. Reynolds School District maintains insurance coverage on all our program vehicles.

Unforeseen circumstances and inclement weather can cause a change in the planned schedule. Please re-check our website's COURSE SESSIONS page for updates.

<https://www.ReynoldsDriverEd.com/CourseSessions.html>

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